



Fairfield Primary School PTA

Dryden Road, Penarth CF64 2RT
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Charity No: 517582



Minutes 26 June 2019

Present –

Samina Barnwell, Bev Frost, Emma Coward, Mrs Mcleod, Kath Lewis, Mel Ford and mum.

Apologies

Linda Leo, Louise Eventon

1. Summer Fayre

Most of this meeting was taken up by the planning of Saturday, no real minutes were taken but plans made as below.

Stalls

Door	Tombola ó bottle and toiletries	Soft Toy Stall
Refreshments	BBQ	Beat the Goalie
Welly Wang	Hook a duck	Jolly Bags
Bouncy Castle/Slide	Raffle	School Council (water course)
Eco committee/conservation area	Face painting/stencils	Coloured hair spray
Friends of Penarth Library	Fire Service	ICE ó playground

Helpers have been allocated to these stalls.

Arrangements made to arrive at school around 9 am to start with set up.

Shopping lists have been comprised and handed out. BBQ meats from Lush the Butchers, vegetarian options will be purchased.

Floats will be organised and price lists printed.

Various members of the committee and helpers will be around after school Thursday and Friday to organise tombola's, ensure floats are ready, bring things into the hall so it's all easy for the items to be taken out onto the field on Saturday. This will free up people on Saturday morning to do last minute running around if necessary.

Coffee will be requested from Starbucks (Samina).

2. Sports Day Photos

The link and letter/email will be sent out to parents next week regarding the purchase of the photos taken during the sports day event.

3. AGM – date change

It has been decided to try and make this an evening event ó provisional date for 17 July at 7.30 pm ó to be confirmed. Once confirmed we will create the FB event and sent out letters of invitation.

4. Financials

The financial report will be compiled ready for the AGM.

It has already been agreed that £800 for the Taking Flight production/work shop to take place at school in October will be paid for by the PTA.

Also the £100 per class for sundries has been agreed and will be paid to school.

Lastly the DJ has been booked for the Xmas Disco for the children on Monday 16 December ó this money will be set aside for this event to go ahead.

5. AOB

Mrs McLeod will look into a Techniquet pass/school subscription for the school which has provisionally been agreed by the committee.

Date of next meeting will be AGM once this is confirmed