

Minutes of the Governing Body meeting held virtually via Microsoft Teams 5th October 2021

Present

Ms S. Lewis, Ms E. Scourfield, Dr E. Warren, Cllr M. Wilson, Mrs C. Porter, Mrs C. Pearman, Mrs E. Brown, Mrs B. Hurlstone, Mrs A. James, Mr M. Chorley, Mr N. Beighton, Ms M. Kendall, Mrs L. Duffy

• Election of Chairperson and Vice Chairperson

Ms E. Scourfield is happy to continue as Chair but equally happy to step down if another Governor would like to stand.

All Governors voted for Ms E. Scourfield to continue as Chair and Mr J. Wilcock was voted, in his absence, to continue as Vice Chair. Clerk to email Mr J. Wilcock to inform him.

Ms E. Scourfield welcomed Mrs M Kendall on behalf of all the Governors as a new Community Governor.

Apologies for absence

Mr C. Johnson and Mr J. Wilcock.

É Minutes of the Previous Meeting

A current record.

É Register of Business Interests

Clerk emailed each Governor prior to meeting a copy of the current Register of Business Interests held for them. Governors were asked to confirm if still correct or complete a new form if there were any changes. Clerk will email those that are still missing.

É Committee Review and Membership

Ms E. Scourfield asked Governors what their thoughts are on whether to continue with separate committees outside of the full governing body or to just continue to have all as part of the full meeting. A short discussion regarding committees took place. All Governors agreed to meet every half term and committees separately. Clerk requested to send reminders to committees to help arrange meetings.

All Governors agreed for the committee memberships to remain the same as last year with Mrs M. Kendall joining the Teaching and Learning Committee and Mr N. Beighton joining the Standards Committee.

Statutory Committee memberships as follows:

Staff Disciplinary and Dismissal Committee - Mr J. Wilcock, Mr M. Chorley and Mrs C. Porter.

Complaints/Grievance Committee ó Mrs E. Scourfield, Mrs E. Brown and Mr C. Johnson.

Pupil Discipline Committee - Mr C. Johnson, Mrs C. Porter and Dr E. Warren.

Appeals Committee ó Cllr M. Wilson, Mrs C. Pearman, and Dr E. Warren.

Non-statutory Committee membership as follows:

Leadership Committee ó Ms. S Lewis, Mr C. Johnson, Mrs E. Scourfield, Cllr M. Wilson and Mrs C. Porter.

Teaching and Learning Committee ó Mrs A. James, Ms B. Hurlstone, Mrs E. Brown, Mrs C. Pearman and Mrs M. Kendall.

Standards Committee ó Ms S. Lewis, Mr J. Wilcock and Mr M Chorley, Dr E. Warren and Mr N. Beighton.

É Matters Arising

Nothing to report.

É Correspondence

Nothing to report.

• Headteacher' s Report

Ms S. Lewis welcomed all the Governors back for another school year and Mrs M Kendall to the Governing body. Governors were informed that all the children have returned to school with lots of energy and enthusiasm. Social distancing is still maintained within the school such as wearing masks and separate times for the classes to use the toilets. There is no longer a one way system and the children can now eat their lunch in the hall but they are still sitting in their classes on the lunch tables.

Cllr M. Wilson queried what were the safe ways of teaching such as group work or tables in rows? Ms S. Lewis advised that tables have returned to groups as teachers didn't feel that rows were the safest option as children would often turn around. Group tables distance the children because there are two tables together. The children sit in the same place each day and if there is a positive case this allows close contacts to be identified. Currently had 13 positive cases and limited contact from Track and Trace. The Vale have introduced two letters, which we have been sending out to parents. The first is a warn and inform letter which is sent to parents if there is a positive case within a class and the second letter advises parents if there is more than 10% of positive cases within a class.

Ms S. Lewis explained to Governors that there is currently low numbers in both Reception and Year 3, which may cause an issue in January in terms of the budget. However there have been a few new children starting during this term and hopefully there will be more.

There has been some changes to staffing. Mrs B. Galluzzo has taken on the ALNCO role one day a week, Ms B. Feltham has been moved out of year 1 to help with Accelerated Learning, a supply teacher is currently helping in the nursery in the morning and the nursery staff help out where additional support is needed in the afternoons.

Action for Happier Living is currently being introduced every 3 weeks and journals for this have now been delivered to school. The journals are for children, staff, parents and Governors and school will arrange for these to be given to Governors. Mrs A. James explained that the journals are very good quality and they are really engaging the children in class and they seem to be really enjoying it.

Ms S. Lewis informed Governors that there is currently lots of input from the Engagement Team in terms of extra support for children and children with additional needs. There is already a stretch on staff with the new ALN act. There has been two parents who have contacted the Vale to guarantee that their children have additional hours. The Vale have agreed 7.5 hours and the school have to match these hours. Ms E. Scourfield queried if the school need another member of staff to help to manage this or a full time ALNCO. Ms S. Lewis advised that more staff would be ideal but there is not enough money in the budget to fund this. Ms E. Scourfield queried if we could petition this to the Vale? Cllr M. Wilson agreed with this and advised that it is very important that the school receive the support they need and should make the Vale aware. All Governors agreed for Ms S. Lewis to write a letter to the council, on behalf of all the Governors, expressing their concerns and the need for extra funding.

A short discussion took place regarding Sustrans Community Street Design Project. Ms S. Lewis informed Governors that the road closure last Friday was generally successful and the idea is to eventually have barriers, at the end of road either side, to prevent cars from parking outside school. There will be a road closure one day every month and the neighbours are generally in agreement.

Ms S. Lewis advised that parentø evenings will be virtual again this term due to increasing cases and risk to teachers with lots of parents coming into the room. Possibly need to consider if virtual parentø evenings are the way forward as these are quite positive for two reasons; the times are kept to and attendance seems to be a lot better. If parents are working they are still able to join in the meeting from work.

The PTA are planning an AGM after half term. The current committee want to stand down and are keen to gain interest from new parents.

Ms S. Lewis informed Governors that the Silver Stars Gym Club have now left and we will now be renting the premises to BearPak over the holidays to get revenue.

<ul style="list-style-type: none">• Safeguarding

Ms S. Lewis advised Governors that My Concern is now being used by teachers and really effective but no major concerns to report.

Mrs C. Porter happy to continue as Safeguarding Governor and all Governors agreed.

<ul style="list-style-type: none">• Governor Training
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Mr J. Wilcock had emailed to advise that he had attended training two weeks ago; the Governors Anti-Bullying Forum and the Anti-Bullying Alliance.

Mr N. Beighton confirmed that he has booked to attend Data training in October.

Mrs M. Kendall confirmed that she has been booked the mandatory Governor training.

Dr E. Warren confirmed she has booked eLearning to complete her training.

<ul style="list-style-type: none">• Teacher's Representative Report
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Mrs A. James wanted to reiterate that all staff are happy to be back at school with some sort of normality but still also quite separate in some respects. There was a trial for break times to all be together but it worked better in class bubbles in FP, so they have reverted back to this for the time being. All classes are currently very busy preparing for the Harvest performance and videos will be available for parents to watch on the Google Classroom. There has been a massive increase in the use of Google Classroom, compared to last year, which is really positive to see. Mrs A. James explained to Governors that they are currently looking at possible changes to the behaviour chart within class and team points after interesting feedback and input from Dosbarth Milton, Year 4 class. There could possibly be a recognition board rather than a behaviour chart going forward. This would be discussed through a ~~working party~~

<ul style="list-style-type: none">• Non-Teaching Staff Representative's Report

Nothing to report.

<ul style="list-style-type: none">• Health and Safety
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Ms S. Lewis informed Governors that the trim trails need attention and will look to organise this during a holiday period.

<ul style="list-style-type: none">• GDPR, Data Breach and Cyber Security

Nothing to report.

<ul style="list-style-type: none">• Any other Business

Mrs E. Brown was asked to mention that some parents have been concerned that there is not a teacher at the KS2 gate during the ten minute drop off time.

Ms S. Lewis informed Governors that a parent had also emailed their concerns regarding this as some children had been upset at drop off during the first couple of weeks. Ms S. Lewis explained that she was not always available but is making every effort to ensure that a member of staff is always at the gate in the mornings. Mrs A. James informed Governors that teachers are all at their classroom door in FP each morning welcoming the children into class, along with a member of staff at the main gate.

<ul style="list-style-type: none">• Matters deemed to be confidential for the publication of the minutes

Nothing to report.

Ē Date of next meeting

Mrs C. Porter suggested that each committee should select a chair in order to help arrange meetings. All agreed for Mrs A. James to chair Teaching and Learning and Ms S. Lewis to chair Standards and Leadership. Clerk to email out proposed meeting dates.

Next full Governing Body Meeting 22nd November 2021.

Signed _____ Chair of Governors

Date:

Minutes unable to be signed due to virtual meeting. All Governors agreed a current record 22/11/21.