

## Minutes for PTA meeting 22.03.2024

### In attendance

- Sian Lewis
- Bryony James
- Melanie
- Robin
- Andrew
- Marcia
- Marcia

### 1) Communication

There have been some comments that our messages are not getting to parents.

Agreed that the minutes of the meetings will be put on the website. Sian believes that they are but we will check and if not they will be added

In relation to communication there is a newsletter which is emailed from the school each Friday but may parents do not read this or information gets lost. Discussed in there were other ways to ensure that events are communicated. MF tries to put reminders on the Facebook page but not all parents are on social media.

Andrew has also prepared a detailed PTA newsletter which is going to be emailed round tomorrow before the end of term. This includes, fundraising since October, expenditure, upcoming events, dates for the diary etc. Hopefully this will give some transparency.

Discussed whether a board could be put outside the school with reminders of things for the days / weeks ahead. Andrew is going to investigate the costs of the board for the front where posters could be put underneath. Once we know the costs we will have to review the cost benefit of this bearing in mind the information is already out there. If it is reasonable then it can be added easily then this may be a good investment.

### 2) Upcoming Fundraising

#### a. Easter

- i. Name the Bunny is being drawn tomorrow
- ii. The break the rules day is tomorrow, it was on the news letter and it has been on Facebook and we have tried to put on the year group Whatsapp groups
- iii. WE have some parents attending tomorrow but there is not much needed as it is in school time
- iv. The cost is £100 which the PTA are covering / it is forming part of the break the rules day. There will be cash in school from the break the rules to pay for this

#### b. Summer Fair

- i. There was an email in relation to hiring a football game which looked like it would be fun for the children but we need a date for the fair.
- ii. Went through the school calendars and eventually settled on the 29<sup>th</sup> June 2024 12-2pm. This is working around Albert having the playground for a football event, another football event at Dinas and ballet in the hall.
- iii. We can start to investigate getting the bouncy castle booked and Mrs James will speak to the scouts in relation to hiring the games / gazebos
- iv. We will then start the work for this when we return after easter

c. Sponsors walk

- i. Again we would like to get a date in the diary for this so that we can start to advertise this and give as much notice as possible. Last year was a great success
- ii. Discussed that everyone was happy to do Pen y Fan again. There had been suggestions that this may not be inclusive as may be difficult for some children.
- iii. Agreed that it had to be a challenge if we were going to get sponsorship, there was likely to be a reluctance to sponsor something like a walk around the barrage which may children do at the weekend.
- iv. There were children as young as reception doing the walk last year
- v. We also need to make it clear that any child who takes part will receive a medal. It is not a requirement to get to the top if any child finds it too difficult.
- vi. Discussed perhaps arranging something in the Autumn term which may be useful for the smaller children – litter pick, taff trail etc.
- vii. This was arranged as a couple of parents volunteered to arrange and are happy to do so again and the PTA will support this. If anyone wants to arrange something else we are more than happy to support this.
- viii. Again looked at potential dates, avoiding the bank holidays as families often go away and make sure Maria and Laura who are organising are available.
- ix. Settled on Sunday the 12<sup>th</sup> May.
- x. Hopefully it will be sunnier and we will have a view from the top
- xi. Will get the fund raising page set up,
- xii. Get the date on the newsletter this week and the PTA newsletter and start to put on the facebook page so that parents can put the date on the diary
- xiii. All children welcome and getting to the top is not essential if smaller children can only do some of the walk
- xiv. Mel Ford will be at the bottom with the medals
- xv. Good for parents to know what we will be raising the money for and what it is going to be spent on – going to be going towards the repair / replacement of outdoor play equipment

d. Fathers day sale

- i. Alex organised this for mother day and has volunteered to do fathers day
- ii. It was very popular with the children who enjoyed picking gifts
- iii. Acknowledged it is harder for parents to donate fathers gifts but chocolates etc will be popular
- iv. Agreed that will try to hold back gifts and put out gradually to ensure all children have lots to choose from
- v. Also perhaps do the older children first as they had more set ideas on what they thought that their parents would like
- vi. Do on Wednesday 12<sup>th</sup> June 2024
- vii. Put a shout out for gifts closer to the time.

3) Funding / Finances

- a. Parents are keen to know what the money is being spent on
- b. This is going to be in the newsletter which will go out on Friday
- c. Agreed expenditure for the near future
  - i. Outdoor play equipment
    1. Mrs Lewis has had someone in to quote.
    2. All of the work needed is likely to be in the region of £10,000 so will need to be done in stages but in order to deal with the trim trials and the playground equipment we are likely to be looking in the region of £5000
  - ii. Stage / Chairs for the halls

1. The rock choir have expressed a desire to support the school and may try to raise funds to replace the chairs
  2. Parents had suggested an improved stage, we can cost out but this is probably not a priority for the school at the moment with the other things which need to be funded.
- iii. £150 per class
1. This is ongoing but for supplies to ensure lessons are fund for the kids and they have resources
- iv. £1000 maths supplies
1. The full costings are being put together as the supplies have not been updated for a while
  2. Across all of the years – scales, Rubicon's, measuring sticks etc.
  3. PTA approved £1000 as they are very out of date
- v. Gazebos
1. Previously discussed the PTA purchasing as borrow from scouts
  2. Do we

#### 4) AOB

- a. Worker bee days
  - i. Instead of money we ask parents to give up time to help at the school one weekend over the summer
  - ii. Painting the buildings
  - iii. The pond needs clearing and planting,
  - iv. Will have a look at the jobs which need to be done and we will look at potential dates for this next term
- b. Mrs Lewis fed back that there had been a very positive response to the suggestion of putting requests for equipment on the newsletter. Paints, glue etc
- c. Next meeting last Thursday in April