

Fairfield Out of School Club
fairfieldoutofschoolclub@hotmail.co.uk

Club phone (during club hours) 07519 791142

Dear Parents / Carers,

Welcome to Fairfield Out of School Club, we run privately within Fairfield Primary School, and cater for Fairfield nursery & school pupils and we are also able to collect from Bear Pak's wrap around day care. We provide high quality childcare ensuring both child and parents are happy. Our out of school club offers a relaxed, fun, happy environment where children can relax and unwind with friends after a day at school.

Wellbeing is our first priority, children will see peers they recognise from school and in an environment that's familiar to them and their interests, helping them to feel secure. It is important children feel safe, secure and valued. Children are listened to, appreciated and recognised in their efforts and achievements. We promote security and self-esteem to help children develop confidence and positive relationships. Children enjoy being with other children and thrive in their company.

The club is based in the ICT suite and canteen part of the school and we also use the foundation phase playgroup and field for outdoor play. We are registered to take children between 3 years old and 12 years old. We are registered with CIW and Clybiau Kids Clubs Cymru. We have been awarded a Quality of Care Award and Gold Standard Healthy Snack Award. We accept all childcare vouchers and are registered with the Government tax free childcare choices scheme and the 30 hour free child care scheme. We can provide childcare for children on a regular basis or on an ad hoc basis.

The club is open Monday - Friday 3.15pm - 6.00pm for after school club at a cost of £14.00 per session, per child.

A typical session in After School Club

Nursery, reception, infant bear pak children will be collected from their class at the end of the school day by a member of our staff, junior children will be dismissed by their class teacher to make their way to us. Firstly, we take the register, children then wash their hands before tea. Children are offered a light hot tea, for example, soup and bread, sweet and sour chicken and noodles, beans on toast, sausage mashed potato, peas and gravy, curry and rice etc. After tea children can play with a wide variety of games, construction, cars, trains, magnetics, Lego, dolls, action men, dressing up, play on the computers /Xbox, chill out on our bean bags or take part in the arts and crafts activity and more. We also have the use of the outside playing area and lots of outdoor equipment,

such a football, badminton, swing ball, hula hoops & bean bags, skipping roles, basketball and scooters to name a few.

Staffing

We are a small and friendly team, all our staff go through vigorous checks, such as reference, health checks, DBS and policy and procedure training. Kara Oakley and Kirsty Clarke are the Managing Directors of the club and started the club together in 2008 and have over 25 years' experience each in childcare and hold the following qualifications and certificates; BTEC Nursery Nurses, CMI in management, Play Worker certificate, paediatric first aid, food hygiene, child protection and DBS checks. *Kara & Kirsty also run the breakfast and after school club at Victoria Primary school in Penarth and run Vale Play which is an afternoon childcare nursery provision and after school club at Llanfair Primary in Cowbridge.*

Olivia Carpanini is the Manager of the club and runs the club on a day-to-day basis. Olivia has worked with us for more than 12 years and is a qualified playworker with over 30 years' experience in childcare, Olivia holds a DBS check, playworker certificate, cache level 3 in childcare, Norland nanny, child protection, food hygiene, and is paediatric first aid qualified.

Bernadette Huish has worked with us since opening in 2008, Berni prepares our food each day and holds a DBS, food hygiene and is paediatric first aid qualified.

Miss Feltham has worked with us for 10 years, Miss Feltham is a qualified teacher and also holds a DBS check, child protection certificate, food hygiene certificate, and is paediatric first aid qualified. Miss Feltham works full time within the school and knows all of the school children.

Feedback

We regularly send out questionnaires to our parents and children below are some comments we have received.

'Fairfield out of school club is very well run. Children are happy and thoroughly enjoy spending time at the club with their friends, relaxing after school, playing and learning. Staff are considerate and understand the needs of the children.'

'You provide a personal service. Staff are excellent. We offer varied activities'

'Love the themed events, meals and range of things to do'

'Congratulations to all involved - You'll be hard pressed to improve on what you are doing'

'Our many thanks for an excellent and highly professional service provision'

'Thank you for a great facility which as a working Mum is great support knowing my child is happy and catered for'

'I am really pleased that Lloyd is always playing outside when weather permits'

'Owen has always enjoyed club and has frequently sent me away if I have arrived too early to collect him'

Feedback from our children

'I like coming to club because we go outside and play with all the outdoor toys'

'I love club because I meet new friends'

'It's fun and friendly, I love playing on the scooters'

'I really like the food and seeing my friends from the other class'

If you wish your child to start with us, we will need a registration form to be completed, they are available at the after school club, you can call into the club anytime to collect one, or phone or email us and we can post or email one to you. We will then be in touch with you to confirm the sessions required and fees.

All fees need to be paid in advance. Fees can be paid weekly or monthly. Fees can be calculated for the year ahead and divided by 11 months (excluding all INSET days and school holidays, however any days not attended due to illness / absent will still be invoiced), you will receive a breakdown for the year ahead. We ask for fees to be paid by the 26th of each month, for the following month ahead. If circumstances change, please let us know ASAP as 4 weeks' notice is required to decrease attendance days or cancel attendance altogether. After School Club fees are £14.00 per child, per session.

You are welcome to make an appointment to have a look around club anytime during our opening hours Monday - Friday 3.15pm - 6.00pm, and if you have any questions regarding our service, please don't hesitate to contact us via email, phone or text.

We look forward to meeting you and your child.

Kara & Kirsty

Mrs Kara Oakley and Mrs Kirsty Clarke

Managing Directors of Fairfield Out of School Club.

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