

Minutes of the Governing Body meeting held virtually via Microsoft Teams 21st October 2020

Present

Ms S. Lewis, Mr C. Johnson, Ms E. Scourfield, Mrs A. James, Miss B. Hurlstone, Mrs C. Porter, Mrs C. Pearman, Mrs E. Brown, Mr J. Wilcock, Mr M. Chorley

• Apologies for absence

Dr E. Warren, Cllr M. Wilson

É Minutes of the Previous Meeting

A current record.

É Matters Arising

Nothing to report.

É Correspondence

.Nothing to report.

É Committee Membership

A discussion regarding current committee memberships took place. All Governors agreed to the following members for the statutory committees:

Staff Disciplinary and Dismissal Committee to remain the same as last year - Mr J. Wilcock, Mr M. Chorley and Mrs C. Porter.

Complaints/Grievance Committee ó Mrs E. Scourfield, Mrs E. Brown to remain and Mr C. Johnson to join.

Pupil Discipline Committee to remain the same as last year - Mr C. Johnson, Mrs C. Porter and Dr E. Warren.

Appeals Committee ó Cllr M. Wilson to remain, Mrs C. Pearman happy to join and Dr E. Warren proposed in her absence.

All Governors agreed to the following for the non-statutory committees:

Leadership Committee to remain the same as last year ó Ms. S Lewis, Mr C. Johnson, Mrs E. Scourfield, Cllr M. Wilson and Mrs C. Porter.

Teaching and Learning Committee ó Mrs A. James, Ms B. Hurlstone, Mrs E. Brown to remain and Mrs C. Pearman to join.

Standards Committee ó Ms S. Lewis, Mr J. Wilcock and Mr M Chorley to remain and Dr E. Warren proposed in her absence.

É Safeguarding

Mrs E. Scourfield has recently received an email regarding safeguarding training and queried if the Safeguarding Governor had also received it. Mrs C. Porter advised she didn't receive this but she has recently received all day safeguarding training at her school.

Mrs S. Lewis informed Governors that she and the two Assistant Headteachers have recently completed training on My Concern, this will allow staff to record any concerns and when a child leaves the school the records will go with them.

É Governor Training

Mrs E. Scourfield informed Governors that there is currently virtual training. A course she was supposed to attend in June was cancelled and she hasn't received any further information

regarding this. Clerk asked to email Mr J. Morgan at the Governor Support Unit for an update on training and to enquire if there is any mandatory training that the Governors need to attend.

É Teachers' Representative Report

Mrs A. James explained to Governors that the school is currently having weekly assemblies online. Children responding to this really well and it is lovely for the whole school to be involved. Celebrated the Harvest festival this week, each class recorded an item, Mrs James put it all together and every class enjoyed watching it in their classroom. Starting to think about ideas for Christmas celebrations.

Over the last two weeks there has been parents evening phone calls and parents have been quite complimentary on how this has gone.

Eco Committee have been awarded their third eco school awards and are in the process of applying for their 4th. The school is also embarking on safe school streets with Sustrans, which will be a first for the Vale. Ms S. Lewis explained that cameras have been placed on Dryden Road to anonymously monitor traffic flow throughout the day to establish what issues there are. This is a very exciting project which will allow the children to be involved via virtual workshops and also involve input from parents. Mr C. Johnson agreed to be the Parent Governor involved in this project.

Mrs E. Scourfield questioned how the moral for teachers is at the moment? Mrs A. James explained that all are feeling tired and more than ready for a break but they all support one another. It is difficult with staggered breaks/lunches as they don't all get to see some colleagues as often but they are all coping the best they can.

Mrs E. Scourfield asked if setting homework online has been successful and if all children have access to online learning at home. Mrs A. James advised that there has been positive feedback from parents and in terms of year 1 and 2 there has been around 60% engagement. Ms S. Lewis informed Governors that only one parent has requested a laptop do access homework at home. During lockdown resources were lent out but these are now being used in school. Currently communicating with the Vale regarding extra laptops through funding. We have also given paper copies in the past and homework online allows us to monitor who is able to access the work. There is an INSET day after half term which will focus on blended learning. We will be looking to form a policy and think of the most effective ways to put resources online and communicate to parents.

Mrs E. Scourfield queried if any teachers are shielding? Ms S. Lewis explained that a few teachers have had tests but they have all been negative. Some children have also tested negative. In our school there has only been one case where a grandparent has tested positive and today we found out that a parent has tested positive but the child was already out of school. Therefore it has not affected school as of yet but hearing of more and more cases in Penarth schools. If a teacher or pupil tests positive, track and trace will work with the school advising on how to deal with the scenario.

Ms S. Lewis informed Governors that there is still one member of staff working from home. She is very busy with admin, online meetings and also completing reading assessments with the children online. Mr J. Wilcock questioned her wellbeing. Ms S. Lewis advised that she is anxious about raising cases but staff are supporting her and a few have visited her whilst socially distancing. She is enjoying the contact with the children via the online assessments.

Appendix A (confidential item).

É Non-teaching Staff Representative's Report

Miss B. Hurlstone advised that support staff are struggling at the moment as there is lots to do and not enough time. Struggling with Covid restrictions but all working hard and supporting each other. Ms S. Lewis informed Governors that support staff have been asked to work extra to cover breaks/lunchtimes and that they are all fantastic and are going above and beyond.

É Health and Safety

Ms S. Lewis advised that we are currently checking compliance. Recent legionnaires report raised a problem with the infant toilets. The temperature of the water was too cold and arrangements have been made for someone to come and look at this.

Mrs E. Scourfield questioned if fire drills are currently on hold under the current circumstances. Ms S. Lewis advised that we will be looking into arranging a fire drill as soon as possible.

• GDPR, Data Breach and Cyber Security

Nothing to report.

É Any Other Business

Clerk mentioned that there are still two Community Governor vacancies and if Governors have had any suggestions. A short discussion took place. Mr J. Wilcock suggested contacting the Governor Support Unit for advice/information on what the bracket would be for Community Governor. Clerk asked to send an email.

Parent Governors would like to extend their thanks to all the staff at Fairfield for doing a great job since reopening. Their children feel happy and safe returning to school and they all appreciate and recognise just how much hard work is being done.

É Matters deemed to be confidential for the publication of the minutes

Appendix A discussed in Teachers Representative report.

É Date of next meeting

Governors discussed if there should be a Full Governing Body meeting next term or if just the statutory committees will meet. All agreed under the current circumstances for a Full Governing Body to meet again on Wednesday 2nd December 2020.

Signed _____ Chair of Governors

Date:

Minutes unable to be signed due to virtual meeting.

All Governors agreed a current record 20/1/21.