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| <b>Minutes of the Governing Body meeting held virtually via Microsoft Teams 28th June 2021</b> |
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| <b>Present</b> |
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Ms S. Lewis, Ms E. Scourfield, Cllr M. Wilson, Mrs C. Porter, Mrs C. Pearman, Mrs E. Brown, Mr J. Wilcock, Mr M. Chorley, Mr N. Beighton, Mrs L. Duffy

Ms M. Kendall - ALNCO

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| <b>Apologies for absence</b> |
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Mr C. Johnson.

Mrs A. James and Miss B. Hurlstone have both attended the ALN Bill training during the last INSET day so will not be attending this meeting.

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| <b>É Minutes of the Previous Meeting</b> |
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A current record.

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| <b>É Performance Management Policy</b> |
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All Governors agreed with the Vale of Glamorgan revised Performance Management Policy.

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| <b>É ALN Bill</b> |
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Ms S. Lewis introduced Ms M. Kendall, ALNCO, to the Governors and welcomed her to the meeting. Ms S. Lewis informed Governors that Ms M. Kendall will be retiring at the end of the summer term but has agreed to attend the meeting to share information about the new ALN bill.

Ms M. Kendall informed Governors that the reason for this change is because SEN is no longer fit for purpose and parents are not fully and consistently involved within the process. Ms M. Kendall shared a PowerPoint presentation with the Governors and discussed the 10 aims to the reform in more detail. Governors were informed that this change will begin in September 2021 but that it will be gradual over the next 2 years. Individual Development Plans (IDP) will be replacing statements. These will be more meaningful and fit for purpose. The new system will encourage improved collaboration between health, social services and other services as well as education. Ms M. Kendall explained that there will be training available for Governors, through the Vale and Consortium, to help and support them through these changes.

Mr J. Wilcock queried regarding the multisystem if all, such as the health professionals, will attend the meetings? Ms M. Kendall explained that they might not all attend the meetings but they will have to provide reports to be shared with parents and there is also a section on the IDP for health professionals to complete.

Ms M. Kendall continued by showing the Governors an outlay of a PCP meeting and explained that these are very time consuming, taking about 2 hours to complete at the moment. An IDP is then created after the meeting. However, over time should become more confident completing and they should be a lot quicker. The Vale have only asked for schools to complete 1 but we are already in the process of completing 4. The meetings are currently via Teams due to Covid restrictions and this may possibly change to face to face next year. If children are able, they can also be involved in the meeting and give their input.

Mr M. Wilson, thanked Ms M. Kendall for the informative presentation and just questioned how the documents are stored as they contain a lot of confidential information and also monitoring of the SEN action plan. Ms M. Kendall advised that they are stored on the schools

secure Google Drive and these are not shared with the Vale unless stated. The Vale are in charge of completing for statemented children and unsure how these are stored within the Vale. Mr M. Wilson will discuss with Mr David Davies at the Vale regarding this. Mrs Kendall advised that there will be further training in September regarding the monitoring of the SEN action plan.

Ms M. Kendall also informed Governors that information regarding all of this will be put on the school website soon for parents to access which has just been received from the Vale.

Ms S. Lewis explained that the idea is that when provision is put in place it will follow with the child. It is statutory, if the school say they are going to put something in place, they have to do this, even if they do not have the funding/budget to do so. If parents don't agree with a decision the school makes, they can appeal through the Vale and also parents can take to a tribunal.

Ms S. Scourfield asked if there was any extra funding to meet this and who will be replacing Ms M. Kendall when she retires? Ms S. Lewis advised that there is no extra funding that we know of and that Mrs B. Galluzzo will be taking over from Ms M. Kendall. She currently works as a PPA teacher but has also been shadowing and working alongside Ms M. Kendall. All Governors wished Ms M. Kendall a very happy retirement.

Ms M. Kendall wanted to pass on her thanks to everyone for their support over the last 25 years, she is very grateful for the fantastic team she has worked with and for Ms S. Lewis support, especially over the last 18 months.

#### **É Any Other Business**

Ms S. Lewis informed Governors that the start of the autumn term has moved on a day due to the Queen's jubilee next year. The autumn term will now start Friday 3<sup>rd</sup> September; however, this will be an INSET day and children will return to school on Monday 6<sup>th</sup> September.

#### **Appendix A: Confidential item.**

Ms S. Lewis informed Governors that Year 5 unfortunately missed out on their swimming course last year, when they were in Year 4, due to the pandemic. The course has now been rescheduled for the autumn term. This however will mean an additional cost this year, even though we saved last year, as the funds were used to prevent ending the year in a deficit.

Mr Wilcock questioned if any classes have been sent home since returning? Ms S. Lewis informed Governors that individual children have isolated whilst waiting for test results but no confirmed cases and no classes have had to isolate.

#### **É Matters deemed to be confidential for the publication of the minutes**

#### **Appendix A: Discussed in Any other business**

#### **É Date of next meeting**

4<sup>th</sup> October 2021

Signed \_\_\_\_\_ Chair of Governors

Date:

Minutes unable to be signed due to virtual meeting. All Governors agreed a current record 4/10/21