

Summer Fair 2025, 15 May, meeting minutes

Attendees:

Vikki

Robin

San

Mrs Macleod

Mrs James

Priority

1. Extending the fair for extra 30min. – 12noon – 2.30pm
2. Confirmation for Animal visit... £160 for the half day. We could do £2/£2.50 15min. 10 kids at a time? If we are good. **Dr Edwards' signed off. – She will allocate a classroom**
SAN will check on vendor insurance and risk assessment.
3. **AVALON** has been asked to Start asking for raffle prizes...
Currently we have:
PTA Cash prize £150
2 x family Glastonbarry tickets
Zip world tickets at the stadium
We will start promoting our supporters on Instagram and Facebook, etc.
4. **ANDREW** - How many raffle tickets should we order? £400 books?
5. **MARCI** - will look at summer poster. Maybe a generic one for the huge banner so we can reuse every year?
6. **SAN** Start asking for volunteers. Start Summer Fair Committee WhatsApp group
7. **SAN** – start looking at purchasing prizes and supplies. Jolly bags
8. **ELROY** - Order burger and hotdogs –
MRS JAMES – acquire 2 BBQs
VIKKI – Will look at a Vege hotdogs and maybe samosas
9. For the kids, Children's – Gifty toy tombola
10. For the bouncy castle/Slide/ candyfloss machine confirmed
11. Water fight. vs teachers. - £1 for a 5- 10 min water fight against teachers or parents.... we supply mini water guns and buckets will look for a few obstacles, and let kids go for it. – **DR Edwards signed off.**
12. *We did not discuss about pricing... apart from the BBQ and drinks. The most expensive thing we have at the fair are the jolly bags... everything is 50p or less. I think we can go £1 - £2 for certain things... (Something to talk about)*

13. **ROBIN** – look at another card machine or put apps on our phones it would be good to have around for parents who would like to make donations and for other events.
14. For the door – **Entrance to the fair will be free.** Parents are free to donate in return they will get a raffle ticket for the teachers Raffle. Hoping this process will speed up the flow of foot traffic and maybe encourage people to donate more than just a £1. Plus, we will walk around with a bucket for people who may have that extra change at the end of the day. Last year's takings on the door were £214.
15. We will offer parents who have business to do a stall. We will put out feelers to see if any parents would like to do it. And can discuss pitch fee or donation later. Conditions – Encourage them to have a card system and to not conflict with what we have for sale at the fair.
VIKKI to confirm with Dr **Edwards' if this is OK...**
16. **Dr Edwards' signed off** for Year 6 to run some games. She will ask.
17. **Bake off again this year.** – need to look at how that works... needs another classroom. For prizes this year we can just do a certificate. Look at other cheaper alternatives than last year.
MRS MACLEOD – happy to judge again.
DR EDWARDS to sign off and allocate classroom
18. This year we would like to ask each class to run a stall. If we have enough people for each stall. Ideally 30-40min per person depending on volunteers. With careful wording.

We plan to send out an email – listing all the stalls asking for volunteers. And if we don't get the volunteers, we will not run those stalls.
19. **ROBIN** – send out numbers from the fair for last year.
20. Still need to work out how to make sure all the volunteers will get a chance to have a break.
21. This year we will send out a general list of items we will need for the fair – not specifying what it is for. For example... donations of a bottle, toys, gifts... and we will distribute as we see fit. The name of the game is to prep parents for what is coming and to not overwhelm parents with requests.
22. possible end of day – parent / class colours TUG OF WAR – have a sign-up sheet for people to sign up at through the day.
- 23.

2025 Summer Fair current breakdown

Entertainment

Bouncy castle

slide

Zorb – Mrs James

hook a duck

archery – **Mrs James**

Animal visit - £160 for 2 hours - needs a classroom

water fight – need obstacles

coconut shy – **PTA purchase £30ish**

teacher as baby photo comp – **Dr Edwards – Also need to work out how this works**

wellie wang

break the code - to win cage full of prizes - combination lock – need a cage

beat the goalie – need to work out how it will work around everything we have at the fair

Stalls

jolly bags

bottle tombola

kids' tombola

cakes and refreshments (candy floss and ice lollies)

face paint – tattoos, hair extensions etc – someone needs to clear out the face paint box

Toy stall

Kids tombola – dependant on donations

Plant stall – Eco team possibly

BBQ

raffle

teachers raffle

second hand uniform

Free – things

Giant Jenga – dependant on availability

rope toss - dependant on availability

scavenger hunt

music

Karate demonstration

Rock choir – **Mrs Woolma to confirm**

Art club display – **Mrs Wheatley**

DJ music – **Steve**

colouring table