



Fairfield Primary School PTA

Dryden Road, Penarth CF64 2RT

Tel: 029 2070 9035

Charity No: 517582



23/10/2025

PTA meeting Minutes

Morning Teams Meeting:

Andrew

Avalon

San

Robyn

Vikki

Evening meeting in school.

San

Avalon

Robyn

Mrs James

Myself

Christmas Fair talk and prepping.

Doing a festive fiver

Getting vendors in and charging £20

Fund Allocation

£30 (approx.) - Tripod for the school to film assemblies etc.

£241 – 2 sets of Playground Activity Packs.

Both the above were requests from school.

A.O.B.

- Kat will take over from Robyn and Andrew will add her to the PTA group.

- Andrew requested that any discussions held between any PTA members and the school should be confirmed in writing via email and shared on the PTA email group asap. Particularly when any decisions are made outside of PTA meetings.

- Liaison groups for classes going well and aware of roles. All classes have a rep and to work with teachers.