

# PTA MEETING MINUTES

**Date:** 1/10/2026

**Time:** 7PM

**Chair:** Andrew Jones

## IN ATTENDANCE

Avalon, Vikki, Kat, Mrs Macleod, Mrs James, Miss Feltham

## WELCOME

Attendees were welcomed to the first PTA meeting of this school year.

It was advised that the priority at this meeting was to discuss funding requests and start discussing upcoming events.

## FINANCE

We discussed how to manage classroom funds. We will provide £150 per class and teachers will supply us with receipts as and when they would like to make a claim against their class funds.

We will discuss the school trip funds at a future date. We have asked the school to advise if they felt if this was a useful scheme last year or could the funds be better spent elsewhere.

There are funds available and we will give a full break down at the next meeting.

## FUNDING REQUESTS

- 1- Speaker for events use - £199 – Approved
- 2- Reading scheme for whole school - £3000 – Approved once funds are available.
- 3- Nessi App for whole school - £200 – Approved.
- 4- Dictionaries for the whole school - £900 – teachers said they would double check if the school could manage with fewer dictionaries than requested.
- 5- Eco/Foundation Learning Outdoor Equipment for Reception and Conservation Area - £1200 – More details have been requested. Part of this was around £120 for some timber for reception, we are going to see if we can source FOC first.
- 6- All staff – Funds to freshen up PPA/Meeting Room and Staff Room - £800 – More details requested. Also, can we get furniture from places like Penarth reuse.
- 7- Theatre Performance in school 23<sup>rd</sup> November - £1300 – approved but will request donations from parents.



## EVENTS

1 – Break the Rules Day – Friday 23<sup>rd</sup> October

- AJ to produce poster
- A parent has offered to fund the disco
- Another parent has asked if she can put decorations up in the hall and do facepainting. We will need to check and confirm this.
- If we do put decorations up we can leave them up for Bear Pak's Halloween activities over Half term, and they will remove them.

2 – Winter Wonderland (Xmas Fair) – Saturday 28<sup>th</sup> November. 12.30-3PM

- Santa booed for the Saturday
- Lots of ideas to be fleshed out in the coming weeks

3 – Cake sales. To be parent led. Will get some dates together.

4 – Next year – Quiz Night, Silent Disco/Bingo Night, Colour Run and Summer Fair. Dates to be confirmed.

## OTHER BUSINESS

A special thanks to all the parents who have volunteered for the Events Team. We have about 17 volunteers at the time of the meeting. We are all a bit blown away by this support. This will help us massively to produce some great events.

## NEXT MEETING

Thursday 5<sup>th</sup> November (TBC)

In school

7PM